Post Graduate Diploma in Business Analytics (PGDBA)

Application Form for Personal Interview (PI) - 2019

Please affix a self attested recent passport size photograph

Application No.: ☐☐☐☐☐☐☐☐☐☐☐☐☐

1. Name: _____

(In CAPITAL LETTERS, as recorded in your school leaving certificate)

Category (√) : General ☐   SC ☐   ST ☐   PWD⁺ ☐   NC-OBC ☐   EWS# ☐

(If NC-OBC, NC-OBC Minority, SC, ST or PWD, attach necessary certificates)

If NC-OBC, mention name of the Castes/Sub-Castes/Communities [   ]

State [   ]   Entry No.^ [   ]   (Please follow:http://ncbc.nic.in/backward-classes/index.html)

Marital Status (√):   Gender (√):   Nationality (√):

Single ☐ Married ☐   Male ☐ Female ☐ Third Gender ☐   Indian ☐ Others ☐

Date of Birth [| |]   Name of the city you are appearing for Interview (√):

DD MM YYYY   Bengaluru ☐ Chennai ☐ Delhi ☐ Kolkata ☐ Mumbai ☐

Present Mailing Address:

	Pin code:
Contact No.:	Alternate Contact No.:
E-mail ID:	

Permanent Address:

	Pin code:
Contact No.:	Alternate Contact No.:
E-mail ID:	

Guardian's Name: _____ Relationship: _____

Father's Name: _____ Mother's Name: _____

	Education	Occupation	Designation	Annual Income (Rs.)
Father				
Mother				

Annual Income of the Applicant*(Rs.): _____ Financial Year: _____

Annual Income of Family including the Applicant*(Rs.): _____ Financial Year: _____

_____

+ Person with Disability

^ Central List of NC-OBC by the National Commission of Backward Classes, GoI will be used. Please fill-in the Entry No. & Caste/Sub- Castes/ Communities in the Boxes. NC-OBC certificates should be issued on or after 1st April, 2018.

* Applicant's income should include variable and fixed income if employed. Please ensure the validity of self and family income statements as they may be subject to verification for internal administration.

EWS certificate to be submitted as per guideline No.36039/1/2019-Estt (Res) dt. 31st January 2019 of Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, Government of India.

ACADEMIC RECORD

1. **Pre-Bachelor Degree Examination: (Bring self attested copies of the final mark-sheet/certificates)**

Class	Name of the Board/State	School/ Collage Name	Year of Passing	Maximum Marks	Marks Obtained	Aggregate Percentage
10th						
12th						

(For computing percentages of marks obtained in 10th or equivalent and 12th or equivalent examination, the aggregate marks of all subjects that appear in the mark sheet/grade sheet should be considered)

Stream during classes 11 – 12: _____

2. **Bachelor's Degree (3 years / 4 years) Examination: (Bring self-attested copies of the mark-sheets/certificates)**

   A. **Discipline (√) : Arts** ☐ **Commerce** ☐ **Engineering** ☐ **Science** ☐ **Others** ☐

   If 'Others', please specify: _____

   Specialisation in Bachelor's Degree: _____

   B. Bachelor's Degree Examination Details

Degree	University Name	Year		Maximum Marks/CGPA	Marks / CGPA Obtained	Aggregate Percentage
		From	To			

(Please fill in Aggregate Percentage in terms of CGPA/Marks as per your mark sheet. If incomplete, enter the CGPA/Marks obtained for the year/semester of the course till date.)

Expected date of completion of final examination including practical/viva/assignments/projects: _____

Discipline:_____ Specialization :_____

3. Master's Degree (2 years) / Integrated Master's Degree (5 years):

    A. Discipline (√) : Arts ☐ **Commerce** ☐ **Engineering** ☐ **Science** ☐ **Others** ☐

If 'Others', please specify: _____

Specialisation in Master's Degree: _____

Degree	University Name	Year		Maximum Marks/CGPA	Marks/ CGPA Obtained	Aggregate Percentage
		From	To			

(Please fill in Aggregate Percentage in terms of CGPA/Marks as per your mark sheet. If incomplete, enter the CGPA/Marks obtained for the year/semester of the course till date.)

Expected date of completion of final examination including practical/viva/assignments/projects:_____

Discipline:_____ Specialization :_____

Work Experience: (Up to January 31 2019 in chronological order. Please attach a separate sheet if required)

Do not include training/project work/work done as an integral part of curricular requirement. State work experience after Graduation only. Attach copies of experience certificates or first & last pay slips. In case you are self-employed or employed in a family business or in a company not listed in NSE or BSE, attach a note detailing the business (including turnover and profit) and the nature of your experience.

ORGANISATION	DESIGNATION	JOB PROFILE	DURATION		TOTAL SALARY (PER MONTH)
			Months	Days	

Total Work Experience as on January 31, 2019: _____ (in months & days).

Extra Curricular Activities:

Sl. No.	Nature of Activity	Level	Honours/Award & Prizes, if any

List out your hobbies (not more than two) with brief description:

1.
2.

Career Goals: (Do not write more than 100 words):

Academic Distinctions/Prizes/Awards/any other useful information:

Sl. No.	Title	Year
1		
2		
3		
4		
5		

DECLARATION:

I declare that the information given by me in this application form is true and complete in all respects to the best of my knowledge. I understand that suppression of facts or false information may lead to rejection of my application at any stage of the selection process. I also understand that the decision of Indian Institute of Management Calcutta, Indian Institute of Technology Kharagpur and Indian Statistical Institute in any matter related to the selection process is final and binding upon me.

_____   _____   _____
         Place   **Date**   **Signature of Applicant**

Candidate's Undertaking for Economically Weaker Section (EWS)
(If applicable)

I hereby declare that I belong to the Economically Weaker Sections (EWS) as per Government of India Office Memorandum No.36039/1/2019-Estt (Res), dated 31st January, 2019. The valid document/Certificate issued by the competent authority if not already submitted during the PGDBA Interview process will be sent through email to pgdba@vgsom.iitkgp.ac.in by me on or before April 22, 2019. The original EWS certificate will be submitted during admission if selected, failing which my candidature under EWS category will automatically stand cancelled for PGDBA batch 2019-21 jointly offered by Indian Institute of Management Calcutta, Indian Institute of Technology Kharagpur and Indian Statistical Institute. I also understand that the decision of Indian Institute of Management Calcutta, Indian Institute of Technology Kharagpur and Indian Statistical Institute related to the selection process is final and binding upon me.

Place:_____

Name of the Candidate:

_____

Date:_____

Signature of the candidate

_____

Contact No_____

PGDBA 2019-21 Application No.:

_____

I N S T R U C T I O N S

1. This Application Form should be duly filled-in and must be handed over to the interview panel during the interview.

2. **You also need to bring at least one acceptable form of photo-identification. Acceptable forms of valid photo identification are valid Driver's license, Passport, PAN Card, Voter ID, Employee identification card, or a notarized Affidavit with Photo, Signature, Date of Birth and Residential Address.**

3. Please affix a self attested recent passport size photograph.

4. NC-OBC/SC/ST/EWS candidates: Only certificates issued by competent authorities designated by the State/UT/Central Government will be considered. In case of NC-OBC category, the caste indicated in the central list (available at http://www.ncbc.in/backward-classes/index.html) of NC-OBC by the National Commission of Backward classes, GOI as on the date of written test (**February 17, 2019**) will be used. **NC-OBC certificates should be issued on or after 1st April, 2018.**

    The category (i.e. SC/ST/NC-OBC) mentioned by a candidate up to the day of the written test (**February 17, 2019**) will be treated as final. Any subsequent category change request will not be entertained. **Candidates who fail to produce the required category certificate at the time of interview will not be entitled to the benefits of reservation.**

    EWS candidates: EWS certificate to be submitted as per guideline No.36039/1/2019-Estt (Res) dt. 31st January 2019 of Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, Government of India at the time of interview.

5. Person with Disability (PWD) candidates are required to submit a certificate duly signed by the competent authority as per the Persons with Disability (PWD) Act. Candidates are also required to bring the original certificate for verification at the time of interview.

6. All the original academic certificates/mark-sheets must be produced at the time of interview for verification.

7. Please bring **self-attested** copies of all mark-sheets and certificates. Candidates who have already completed their graduation are advised to submit the **self-attested** photocopies of their mark sheets, degree and other certificates.

8. Necessary evidence (Certified record of experience or first and last pay slips) in support of work experience must be attached along with the application form and the original documents must be produced at the time of interview. **Please note that Appointment Letter will not be considered as joining date in lieu of first salary slip. If evidence of work experience is not produced during the interview, the work experience will be taken as NIL.**

9. Necessary evidence must be produced in support of extra curricular activities at the time of interview.

10. **For computing percentages of marks in 10th or equivalent, 12th or equivalent and qualifying examination, the aggregate marks of all subjects that appear in the mark sheet/ grade sheet should be considered.**

Minimum Eligibility Criteria for PGDBA:

Criteria for eligibility, shortlisting and final selection of PGDBA candidates for 2019-21 Batch

A candidate must hold a graduate/post graduate degree with any of the following:10+2+4/10+2+5/10+2+3+2 with a Minimum of 60% marks or CGPA 6.5 on a 10-point scale in the Qualifying Degree (i.e. B. Tech./ B.E./ M.Sc./ M.Com or equivalent).

For SC/ ST and Person with Disabilities (PwD) category candidates, the qualifying marks for eligibility shall be 55% or CGPA 6.0 on a 10-point scale.

The CGPA will not be converted into percentage marks, even if the degree awarding Institute provides marks in CGPA system. Their admission will be based on the CGPA awarded in the transcript. If the CGPA is on a different scale other than 10, the eligibility of the candidates will be calculated corresponding to the equivalence stated above.

Candidates, who are in the final year, are also eligible to apply provided they appear in the final examination and complete other academic requirements as specified above by May 31, 2019. For such cases, admission will be provisional subject to submission of final mark sheet by October 31, 2019.